

Retrospective Student Work Digitization Policy

Myrin Library intends to create a comprehensive digital collection of Honors, Summer Fellows, College Scholars and Prize Papers authored by students at Ursinus College for preservation and, where permissible and appropriate, public access. The Library will administer this collection through Digital Commons@Ursinus (<http://digitalcommons.ursinus.edu>), the college's institutional repository.

Determination of Copyright Status

The Library will take the position that the student author retains copyright of the work within the limits set by United States copyright law.

In-Copyright:

- If published on or after January 1, 1978
- If published between January 1, 1964 - December 31, 1977 with a copyright mark

Out-of-Copyright

- If published before January 1, 1923
- If published before January 1, 1978 without inclusion of a copyright mark

Works deemed out-of-copyright:

These works will be digitally preserved and made available to the **public** via the college's institutional repository, Digital Commons@Ursinus. If the Library is contacted by an alum who does not wish for their paper to be publicly accessible, the Library will change the status of the work to campus-only access.

Works deemed in-copyright:

These works will be digitally preserved and made available to the **campus** via the college's institutional repository, Digital Commons@Ursinus. The Library, working in concert with Academic Departments and the Alumni Office, will attempt to contact authors and faculty who were project advisors to inform them of the Library's digitization plans. If the alum and faculty project advisor are willing to give permission to make the work openly accessible, the Library will do so. Embargo periods may also be placed on items, with the understanding that the work will become openly accessible once the embargo period has expired. Active faculty who were project advisors will always be consulted regarding the appropriate accessibility of a student work.

Andy Prock and the Library of the Future Working Group

Last revised 10/20/15