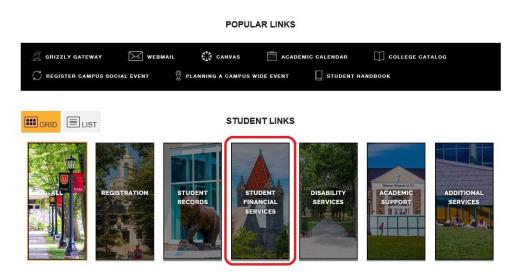
1. Go to www.ursinus.edu and click the "Students" button (upper right of page)

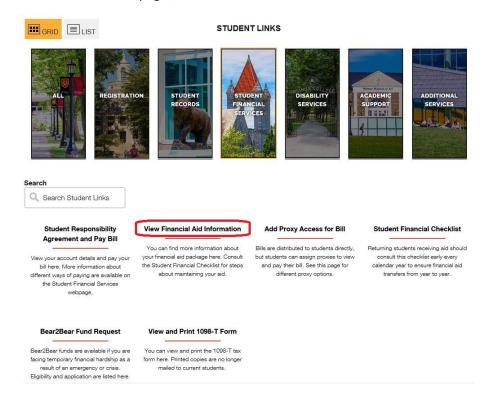


2. On the Students page, click on the "Student Financial Services" button

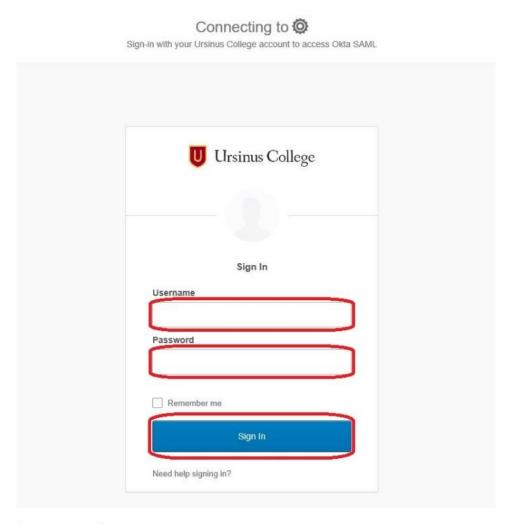
Students



3. On the Student Financial Services page, click on "View Financial Aid Information"



4. Sign in using your Ursinus credentials (username and password) and click the blue "Sign In" button

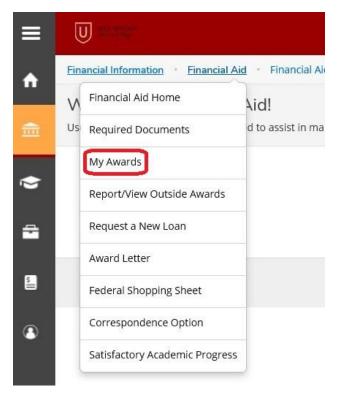


5. Click on the "Financial Aid" drop-down

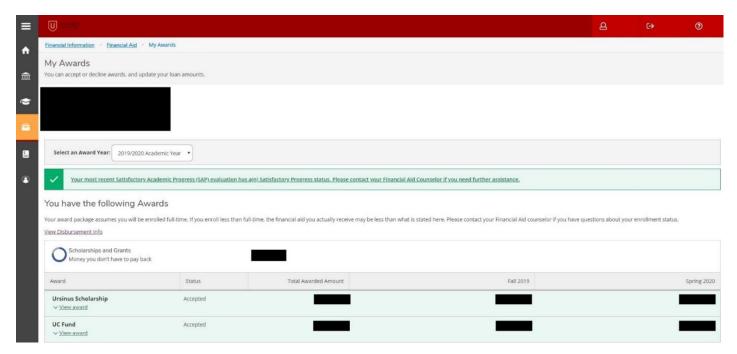


OPTION 1

6. Click "My Awards" on the Student Finance drop-down

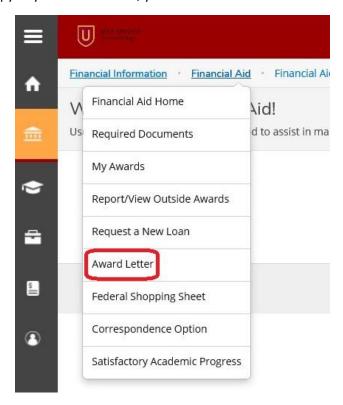


- 7. Below is an example of the My Awards Page
 - a. If you wish to decline your Federal Direct Subsidized or Unsubsidized Loans or Federal Work Study, you can click on "View award" for an individual award and request removal or adjustment of the award there



OPTION 2

8. If you wish to view a copy of your award letter, you can



9. Below is an example of the award letter available on the self-service portal of the Grizzly Gateway

